Exams: Candidate Details

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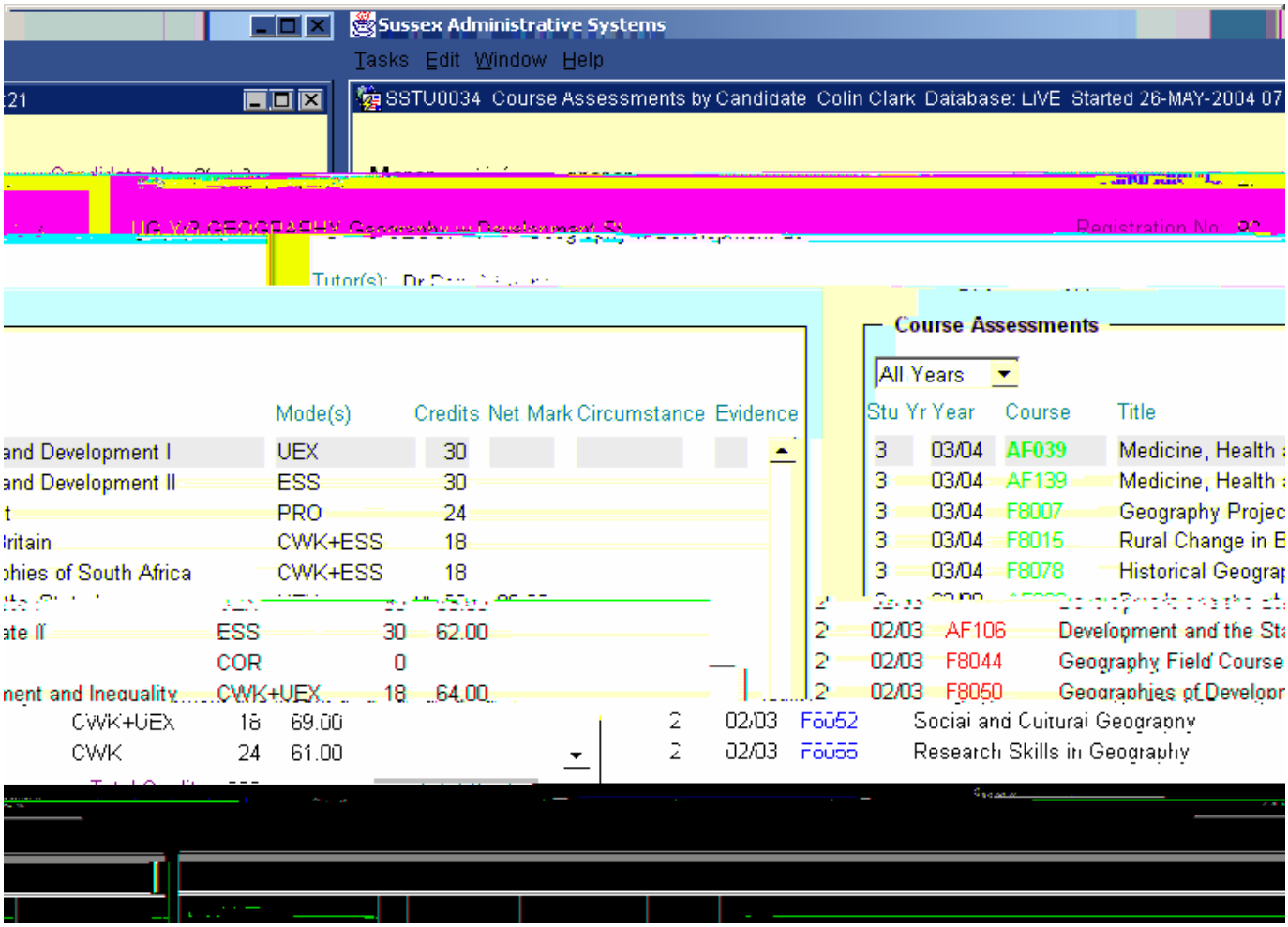
1.0 Overview

The menu option Exams: Candidate Details gives the ability to search for a student and look up the formal assessments for which they have been entered. There is a screen listing all the courses the student has taken along with credit and net marks for each course, and a screen showing the detailed breakdown of marks for each course with its component assessments.

3.0 View Assess



This screen shows basic details about the candidate across the top of the screen. The candidate's level, current year, department and programme title are shown beneath the candidate name.

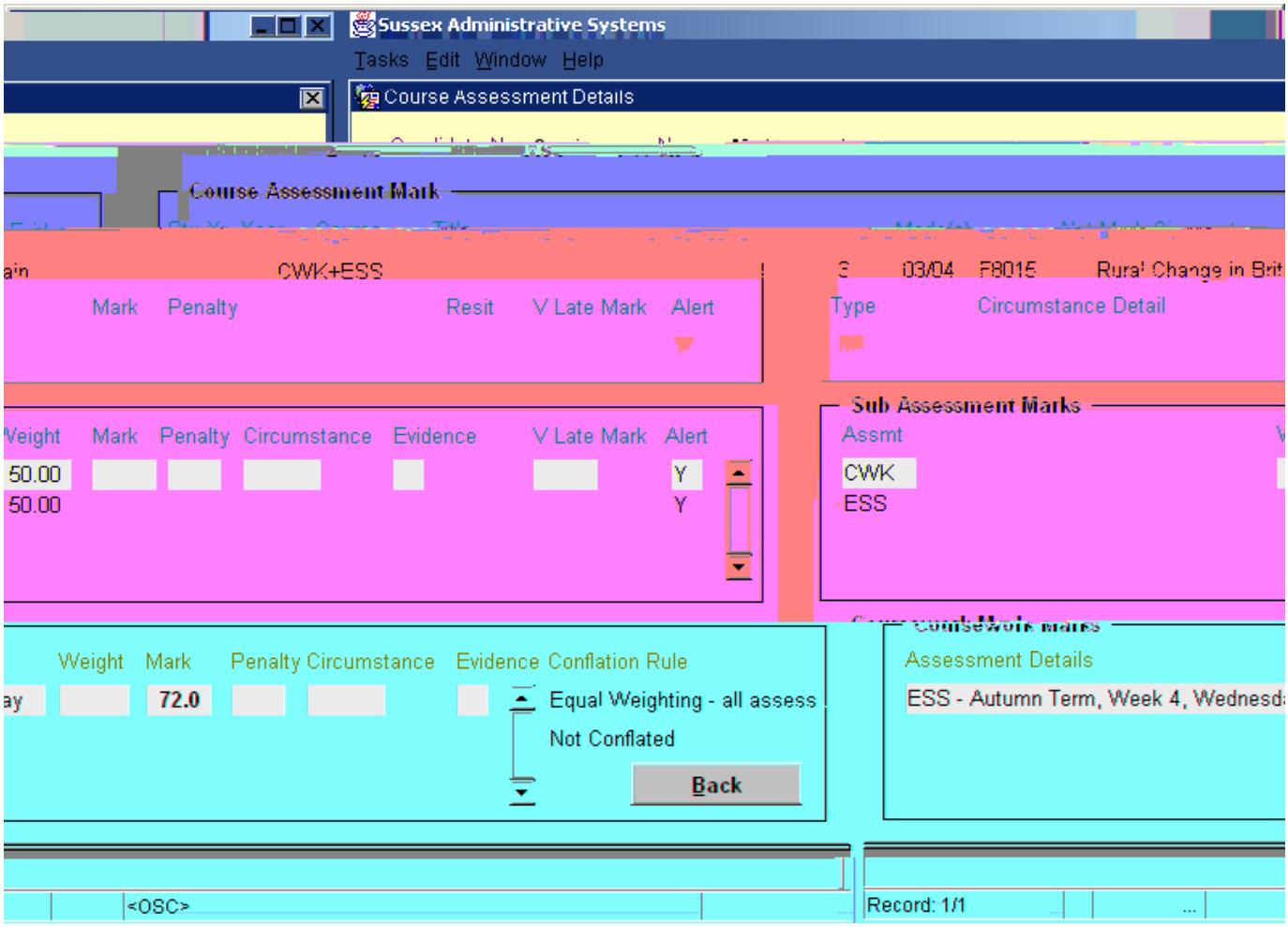
The course assessments block contains a drop down list that allows you to filter the years of study shown on the screen allowing a clearer view if you are only interested in the assessments for one year of study.

The fields in the main list are as follows:

Stu Yr	The year of the programme that the course assessment belongs to
Year	The academic year in which the course assessment was taken
Course	The course code
Title	The name of the course
Mode(s)	The modes of assessment used for the course

4.0 Course Details

If you click on the blue course code on the course assessments screen you will see further details for the course:



This screen has 3 blocks:

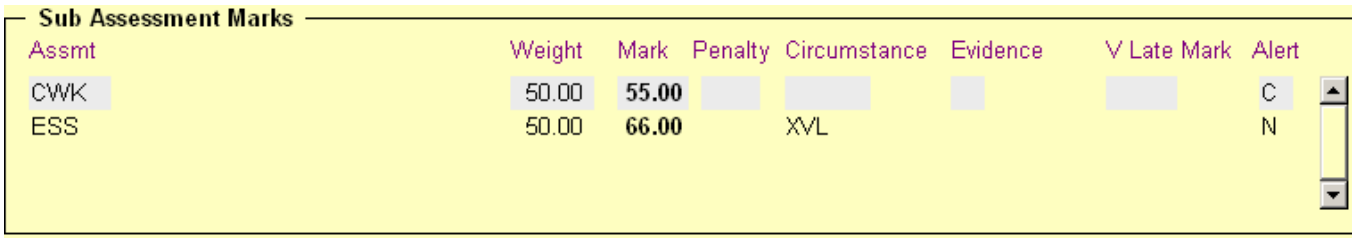
Course Assessment Mark contains details of the course and its marks at the highest level. The overall mark for the course is shown as Net Mark in this block. If the course only has one mode of assessment and it is not CWK then only this block will contain information. If the only mode of assessment on the course is CWK this block and the Coursework Marks block will be populated.

If there is more than one mode of assessment for the course the marks for assessment modes that contribute to the overall mark (called sub assessments) are detailed in the **Sub Assessment Marks** block.

If the course is assessed by coursework the details of coursework assessments are shown in the **Coursework Marks** block

Sub Assessment Marks

Contains the details of the all the sub assessments for the course.



The fields in Sub Assessment Marks are:

Assmt	The mode of assessment
Weight	The weight of the sub assessment mode
Mark	The mark for the sub assessment before penalties are applied (except for CWK mode where penalties are applied in the conflation of course assessment marks to give the overall CWK mark)
Circumstance	Contains codes giving information about absences, non-submissions, resits etc. A full list of these codes is given in the appendix
Evidence	This field contains an E if the student has submitted mitigating evidence
V Late Mark	If the course has sub assessment and a piece of work has been submitted more than 24 hours late and there is a mark it will be stored here (except for CWK). If mitigating evidence is accepted and the mark can be used it is moved to Mark.
Alert	Shows codes that give information about the status of the mark: C – This mark has been conflated K – Used by Undergraduate office when zero marks are set aside N – No warning Y – There is a problem with the mark

Coursework Marks

This block contains the details of all the formal coursework assessments

XOSNS	**Condoned non-submission of optional sit**
XOSVL	**Condoned 24hrs+ late submission of optional sit**
XPRAB	Condoned absent from professional resit
XPRLA	**Condoned late submission of prof resit**
XPRNS	**Condoned non-submission of prof resit**
XPRVL	**Excused prof resit 24hrs+ late**
XRAB	Condoned absent from resit
XRLA	Excused lateness for resit
XRNS	Excused non-submission for resit
XRVL	**Excused resit 24hrs+ late**
XSAB	Excused absent from sit
XSLA	Excused lateness for sit
XSNS	Excused non-submission for sit
XSVL	**Excused sit 24hrs+ late**
XVL	**Excused 24hrs+ late**